

RECORD OF PROCEEDINGS

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
SMOKY HILL METROPOLITAN DISTRICT
HELD
July 22, 2024**

A Regular Meeting of the Board of Directors of the Smoky Hill Metropolitan District was held virtually on July 22, 2024, at 7:00 p.m. The meeting was open to the public.

In attendance and participating were Directors:

Tom Mehl, Chairman
Jude Buemi, Vice-Chair
Carl Schuldies, Secretary
Joseph Pacheco, Assistant Secretary

Director Dionisio was unable to participate – Excused Absence

Also participating were:

6 Residents / Members of the Public
John Bofenkamp, Operations Manager
David Green, District Accountant
Kurt Schlegel, Special District Solutions, Inc.

CALL TO ORDER:

Mr. Schlegel called the roll and noted that a quorum of the Board was present. Director Mehl called the meeting to order at 7:00 p.m.

**CONFLICTS &
DISCLOSURE
STATEMENTS:**

Conflict Disclosure Statements have been filed with the Secretary of State's Office and no additional conflicts were announced by the Directors.

APPROVAL OF AGENDA:

Director Schuldies moved that the Board approve the agenda as presented. Upon a second by Director Pacheco a vote was taken, and the motion carried unanimously.

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CONSENT AGENDA:

Mr. Schlegel recommended that the Ratification of the Crestline Park Post & Rail Fence be removed from the Consent Agenda, since the contract has not yet been executed and will need to be discussed. Director Buemi moved that this item be removed from the Consent Agenda and that the Board approve the Consent agenda as amended, consisting of the following item:

- Minutes from the June 24, 2024, Regular Meeting

Upon a second by Director Mehl a vote was taken, and the motion carried unanimously.

CORRESPONDENCE:

Mr. Schlegel presented an email received from a resident requesting clarification of the District's Policy for signs on District properties and the District's Security Policy. Director Mehl stated that he has received emails regarding irrigation system leaks in District parks.

PUBLIC COMMENT:

None

FINANCIAL ITEMS:

Review of Cash Position and Financial Statements: Mr. Green presented the unaudited Financial Statements dated June 30, 2024, for the Board's review. Director Buemi moved that the Board accept the June 2024 financials as presented. Upon a second by Director Pacheco a vote was taken, and the motion carried unanimously.

Ratification and Approval of payments made through June 24, 2024: Mr. Green presented a list of payments that have been made for review and consideration. Director Buemi moved that the Board Ratify and Approve District Payables made through July 22, 2024 as presented. Upon a second by Director Pacheco a vote was taken, and the motion carried unanimously.

OPERATIONS REPORT:

Operations Manager John Bofenkamp reported on District maintenance.

- Residents have expressed their concern to John stating that they want the Post & Rail fence at Crestline Park replaced.
- Irrigation system leaks have been found and have been repaired.
- Picnic table for Big Rock Park pavilion has been received. John will assemble and set in place when the pavilion is complete.

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DIRECTOR ITEMS & COMMENTS:

Director Mehl –

- Discussed a 1988 agreement between the District and the Urban Drainage Flood Control District. Director Mehl will contact them to determine if the maintenance agreement is still valid.
- Obtained quotes for replacement of the post and rail fence at Crestline Park and discovered that there is a potential conflict for new fence posts with a fiber optic line in the vicinity.
 - \$12,890 for fence materials and hydro digging to avoid utility.
 - \$1,980 to completely remove the fence.Director Pacheco suggested that a request for additional bids be placed on BidNet for pricing comparisons. Director Pacheco will place the request.
- Will work on submitting request for funds approved through the Centennial Open Space Grant for the Big Rock Park Pavilion.

Director Buemi –

- Big Rock Park Pavilion Project is nearing completion.
- Building Inspection is scheduled for Friday – July 26, 2024.
- Picnic table to be installed after the inspection is complete.

Director Schuldies –

- Inquired about the status of two (2) John Deere tractors owned by the District. Mr. Bofenkamp stated that they have not been used in several years.
- Director Schuldies moved that the Board list the two (2) John Deere tractors for sale to free up storage space and stop depreciation. Upon a second by Director Mehl a vote was taken, and the motion carried unanimously. Director Pacheco will place for sale ads for the tractors.

Director Pacheco –

- Will check with legal counsel regarding district policies for signs on District owned properties and security.

UNFINISHED BUSINESS:

District Website: Mr. Schlegel presented a third quote from Allyant for website accessibility assistance. Director Pacheco and Mr. Schlegel recommended that the Directors choose Streamline for website hosting and platform services. Following discussion Director Pacheco moved that the Board enter into an agreement with Streamline for District website hosting and platform services. Upon a second by Director Buemi a vote was taken, and

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the motion carried unanimously. Mr. Schlegel will contact Streamline to begin the transition process and also notify the other vendors who provided quotes for their services of the Director's choice.

Xeriscaping of District Properties: Directors Mehl and Schuldies are working to obtain pricing for xeriscaping options for the parkway area between the sidewalk and curb line in front of the Community Center.

NEW BUSINESS:

Arrowhead Park Homeowner Proposal: Director Mehl stated that he received a request to devote a 20' x 20' area near the North entrance to the Arrowhead Park and monetary assistance to establish a Community Garden. Ms. Lynn Stiles has volunteered to manage the project, and the Directors discussed a proposed 3-year plan to build and establish the garden. Following discussion Director Pacheco moved that the Board support the proposal by designating the requested space and providing a monetary contribution of \$1,000 for materials and supplies. Upon a second by Director Mehl a vote was taken, and the motion carried unanimously.

OTHER BUSINESS:

None

NEXT MEETING:

The Board's next regular meeting will take place virtually on Monday – August 26, 2024, at 7:00 p.m.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made, seconded, and unanimously carried, the meeting was adjourned at 7:58 p.m.

Respectfully Submitted:

Kurt Schlegel

Secretary for the Meeting