

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE SMOKY HILL METROPOLITAN DISTRICT

HELD NOVEMBER 28, 2022

The Regular Meeting of the Board of Directors (“Board”) of the Smoky Hill Metropolitan District (“District”) was held on Monday, November 28, 2022, at 7:00 p.m. The meeting was held virtually via Zoom. Links and call-in information are provided at www.SHMD.info. The meeting was called to order by Chair Stitt.

ATTENDANCE

Directors in attendance:

Carol Stitt
Tom Mehl
Jerry Dionisio
Jude Buemi

Absent:

John Pacheco (excused absence)

Also in attendance:

John Bofenkamp, Operations Manager
David Green, District Accountant
Heidi Herchelroath, Resident and Homeowner
Sharon Calhoun, Resident and Homeowner
Caryn Winkler, Resident and Homeowner
Carol Larkin, Resident and Homeowner
Peg Sage, Resident and Homeowner
Rick Shecter, Resident and Homeowner
Darcy Schenden, Smoky Hill Sharks Swim Team

MINUTES

Motion to approve the October 24, 2022, meeting minutes was made by Director Mehl, seconded by Director Buemi and unanimously approved.

PUBLIC COMMENT

Questions were asked regarding the decrease in the estimated property tax revenue of approximately \$17,000 to be received in 2023. Arapahoe County makes the determination about assessed valuations.

FINANCIAL REPORT

The Board reviewed the current financial report. Upon motion duly made by Director Mehl, seconded by Director Buemi, and unanimously carried, the Board accepted the financial report.

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Mr. Green presented the proposal from Haynie & Company for the conduct of the audit of the District's 2022 financial statements. Upon motion duly made by Director Dionisio, seconded by Director Buemi and unanimously carried, the proposal by Haynie & Company for \$6,800 was approved.

2023 BUDGET HEARING

A Public Hearing to discuss the 2023 Budget was called to order by Chair Stitt at 7:12 pm. Following review and discussion, the Board acknowledged that the 2023 Budget was in compliance with Article X, Section 20 of the Colorado Constitution.

Thereupon, upon motion duly made by Director Dionisio, seconded by Director Mehl and unanimously carried, the Board approved and certified the 2023 Budget, subject to any required adjustment if the final assessed valuation changes, and thereby adopted the Resolution to Adopt Budget, Set Mill Levies, and Appropriate Sums of Money, a copy of which is attached hereto.

Hearing was closed at 7:20 p.m.

OPERATIONS REPORT

Mr. Bofenkamp reported on District Maintenance.

BOARD MEMBER REPORT/CHAIR/LEGAL LIAISON/POOL PARK CHAIR STITT

Chair Stitt introduced homeowner Heidi Herchelroath, who updated the Board on the neighborhood entrance improvement project. Signage options, including fonts and materials are being discussed, and will be communicated to homeowners and residents for a vote. Volunteers for the project are needed, and can contact Heidi.

Chair Stitt thanked everyone for attending the Big Sandy Park grand opening celebration on Saturday, October 29. The park project, which was the vision of former Board Director Clint Walker, is now complete.

Upon discussion and motion duly made by Director Stitt, seconded by Director Dionisio, and unanimously carried, the Board accepted the playground mulch refresh bid from Ground

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Solutions/Bedrock Slingers in the amount of \$17,487. The bid includes replacing/adding rubber mats under the swings in all parks.

BOARD MEMBER REPORT /
VICE CHAIR /EMPLOYEE LIAISON/GOLD
RUSII PARK /
CRESTLINE PARK /
DIRECTOR MEHL

Director Mehl reported that trees in Crestline Park and Smoky Hill Park have been removed/trimmed. The next tree project will include Big Sandy, Big Rock, Goldrush and Arrowhead parks.

Upon discussion and motion duly made by Director Mehl, seconded by Director Buemi, and unanimously carried, the Board voted to opt out of the Family and Medical Leave Insurance Program for its employees.

Upon discussion and motion duly made by Director Mehl, seconded by Director Dionisio, and unanimously carried, the Board authorized an end of year bonus in the amount of \$1,500 for the District Operations Manager.

Director Mehl reported that he and Director Pacheco have reviewed and revised the bylaws for review by the Board. A Policies and Procedures guideline will be drafted for Board review.

BOARD MEMBER REPORT
SECRETARY/TREASURER/ SECURITY,
WEBSITE /ZOOM COORDINATOR
DIRECTOR DIONISIO

Director Dionisio reported that the pool retaining wall has been completed, and he is working on drafting a Request for Proposal for a retaining wall outside the hockey rink.

BOARD MEMBER REPORT/
ASSISTANT VICE CHAIR/BIG SANDY
PARK/ARROWHEAD PARK
DIRECTOR PACHECO

Director Pacheco was unable to attend the meeting. Director Mehl's report included information on the bylaws review.

BOARD MEMBER REPORT /
ASSISTANT VICE CHAIR/POOL LIAISON/
CLUBHOUSE SCHEDULER/BIG ROCK
PARK
DIRECTOR BUEMI

Director Buemi reported kiddie pool replacement fence replacement was installed last week and is now up to code.

Director Buemi, reported that the Big Rock Park baseball backstop relocation is complete, at a cost \$1,100 below the estimate.

UNFINISHED BUSINESS

Pool Shade Shelter: Director Buemi is in the process of publishing a solicitation for the new shade shelter.

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Park Signage: No new information.

Clubhouse Marquee: No new information.

Recording Secretary: This position is still open. Pay is \$75 per meeting. If interested, please contact Chair Stitt.

Big Sandy Fence Project: No new information.

Clubhouse Sound Improvement: No new information.

NEW BUSINESS

The December Board meeting will be held one week early due to the Christmas holiday. The meeting is scheduled for Monday, December 19 (from December 26).

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Director Dionisio, seconded by Director Buemi, and unanimously carried, the meeting adjourned at 7:50 p.m.

NEXT MEETING

The next meeting of the Board is scheduled for December 19, 2022, at 7:00 p.m. via Zoom webinar.

APPROVED:

Acting Recording Secretary

Carol Stitt

Joey Pacheco

Jude Buemi

Tom Mehl

Jerry Dionisio

SMOKY HILL METROPOLITAN DISTRICT

RESOLUTION TO ADOPT BUDGET

WHEREAS, the Board of Directors (“Board”) of Smoky Hill Metropolitan District (“District”) has appointed a budget committee to prepare and submit a proposed 2023 budget to the Board at the proper time; and

WHEREAS, such budget committee has submitted the proposed budget to the Board at the proper time for its consideration; and

WHEREAS, upon due and proper notice, published in accordance with law, the budget was open for inspection by the public at a designated place, and a public hearing was held on October 24, 2022, and interested electors were given the opportunity to file or register any objections to the budget; and

WHEREAS, the budget has been prepared to comply with all terms, limitations and exemptions, including, but not limited to, enterprise, reserve transfer and expenditure exemptions, under Article X, Section 20 of the Colorado Constitution (“TABOR”) and other laws or obligations which are applicable to or binding upon the District; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Smoky Hill Metropolitan District:

1. That estimated expenditures for each fund are as follows:

General Fund:	\$ 1,079,692
Special Revenue Fund:	<u>\$ 30,000</u>
Total	\$1,109,692

2. That estimated revenues are as follows:

<u>General Fund:</u>	
From unappropriated surpluses	\$ 193,602
From fund transfers	\$ 0
From sources other than general property tax	\$ 75,600
From general property tax	<u>\$ 810,490</u>
Total	\$ 1,079,692

Special Revenue Fund:

From unappropriated surpluses	\$	0
From fund transfers	\$	0
From sources other than general property tax	\$	30,000
Total	\$	30,000

3. That reserves have been or are hereby established for each appropriate fund or combined as a single reserve fund as set forth in the budget in order to preserve the spending exemption for reserves under TABOR, and all such reserves shall be transferred or expended within any fund as set forth in the budget.

4. That the budget, as submitted, amended and herein summarized by fund, be, and the same hereby is, approved and adopted as the budget of the Smoky Hill Metropolitan District for the 2023 fiscal year.

5. That the budget, as hereby approved and adopted, shall be certified by the Treasurer and/or President of the District to all appropriate agencies and is made a part of the public records of the District.

TO SET MILL LEVIES

WHEREAS, the amount of money necessary to balance the budget for general operating expenses is \$810,490 and

WHEREAS, the 2022 valuation for assessment of the District, as certified by the Arapahoe County Assessor, is \$38,488,464.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Smoky Hill Metropolitan District:

1. That for the purpose of meeting all general operating expenses of the District during the 2023 budget year, there is hereby levied a property tax of 21.058 mills upon each dollar of the total valuation for assessment of all taxable property within the District to raise \$810,490.

2. That the Treasurer and/or President of the District is hereby authorized and directed to immediately certify to the County Commissioners of Arapahoe County, Colorado, the mill levies for the District as hereinabove determined and set.

TO APPROPRIATE SUMS OF MONEY

WHEREAS, the Board of Directors of the District has made provision in the budget for revenues in an amount equal to the total proposed expenditures as set forth therein; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, as more fully set forth in the budget, including any interfund transfers listed therein, so as not to impair the operations of District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Smoky Hill Metropolitan District that the following sums are hereby appropriated from the revenues of each fund, to each fund, for the purposes stated in the budget:

General Fund:	\$1,079,692
Special Revenue Fund:	\$ 30,000
Total	\$1,109,692

Adopted this 28th day of November, 2022.

SMOKY HILL METROPOLITAN DISTRICT

By: Carol Stitt
Carol Stitt, Chairman

ATTEST:

By: Thomas H. Mehl
Thomas Mehl, Secretary